

Symbol Key: ○ Pay Day    △ Postal and Bank Holiday

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	△2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	⓫13	14	5	6	7	8	9	⓫10	11	5	6	7	8	9	⓫10	11
15	△16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	⓫27	28	19	△20	21	22	23	⓫24	25	19	20	21	22	23	⓫24	25
29	30	31					26	27	28					26	27	28	29	30	31	
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1		1	2	3	4	⓫5	6					1	⓫2	3
2	3	4	5	6	⓫7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	⓫19	20	11	△12	13	14	15	⓫16	17
16	17	18	19	20	⓫21	22	21	22	23	24	25	26	27	18	△19	20	21	22	23	24
23	24	25	26	27	28	29	28	△29	30	31				25	26	27	28	29	⓫30	
30																				
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5						1	2
2	3	△4	5	6	7	8	6	7	8	9	10	⓫11	12	3	△4	5	6	7	⓫8	9
9	10	11	12	13	⓫14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	⓫25	26	17	18	19	20	21	⓫22	23
23	24	25	26	27	⓫28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	⓫6	7				1	2	⓫3	4						⓫1	2
8	△9	10	11	12	13	14	5	6	7	8	9	△10	11	3	4	5	6	7	8	9
15	16	17	18	19	⓫20	21	12	13	14	15	16	⓫17	18	10	11	12	13	14	⓫15	16
22	23	24	25	26	27	28	19	20	21	22	△23	24	25	17	△18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	△25	26	27	28	⓫29	30
														31						

### 2023 Bank & Post Office Holidays

\*Consumer Direct Care Network office closures

\***New Year's Day** - Monday, January 2

\***Martin Luther King, Jr. Day** - Monday, January 16

**Presidents Day** - Monday, February 20

\***Memorial Day** - Monday, May 29

\***Juneteenth** - Monday, June 19

\***Independence Day** - Tuesday, July 4

\***Labor Day** - Monday, September 4

**Columbus Day** - Monday, October 9

\***Veterans Day** - Friday, November 10

\***Thanksgiving Day** - Thursday, November 23

\***Christmas Day** - Monday, December 25



Work weeks are Sunday through Saturday. You must submit time daily using Electronic Visit Verification (EVV). Corrections are due by the correction deadline. Late time or time with mistakes may result in late pay. Thank you!

Two Week Pay Period		EVV Time Correction	Pay Date
Start Date	End Date	Deadline	
Sunday	Saturday	Monday	Friday
12/18/2022	12/31/2022	1/2/2023	1/13/2023
1/1/2023	1/14/2023	1/16/2023	1/27/2023
1/15/2023	1/28/2023	1/30/2023	2/10/2023
1/29/2023	2/11/2023	2/13/2023	2/24/2023
2/12/2023	2/25/2023	2/27/2023	3/10/2023
2/26/2023	3/11/2023	3/13/2023	3/24/2023
3/12/2023	3/25/2023	3/27/2023	4/7/2023
3/26/2023	4/8/2023	4/10/2023	4/21/2023
4/9/2023	4/22/2023	4/24/2023	5/5/2023
4/23/2023	5/6/2023	5/8/2023	5/19/2023
5/7/2023	5/20/2023	5/22/2023	6/2/2023
5/21/2023	6/3/2023	6/5/2023	6/16/2023
6/4/2023	6/17/2023	6/19/2023	6/30/2023
6/18/2023	7/1/2023	7/3/2023	7/14/2023
7/2/2023	7/15/2023	7/17/2023	7/28/2023
7/16/2023	7/29/2023	7/31/2023	8/11/2023
7/30/2023	8/12/2023	8/14/2023	8/25/2023
8/13/2023	8/26/2023	8/28/2023	9/8/2023
8/27/2023	9/9/2023	9/11/2023	9/22/2023
9/10/2023	9/23/2023	9/25/2023	10/6/2023
9/24/2023	10/7/2023	10/9/2023	10/20/2023
10/8/2023	10/21/2023	10/23/2023	11/3/2023
10/22/2023	11/4/2023	11/6/2023	11/17/2023
11/5/2023	11/18/2023	11/20/2023	12/1/2023
11/19/2023	12/2/2023	12/4/2023	12/15/2023
12/3/2023	12/16/2023	12/18/2023	12/29/2023
12/17/2023	12/30/2023	1/1/2024	1/12/2024
12/31/2023	1/13/2024	1/15/2024	1/26/2024

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