APPENDIX C
Sample Job Description

**Position:** Participant-directed Worker (PDW) to Provide Participant-directed Community Supports (PDCS)

**Reports to:** Person with Paraplegia Who Is Common Law Employer

**Specific Duties:**
Provides supports to a person with paraplegia in their home and community. Duties include assisting the person with personal hygiene and dressing; laundry, shopping, meal prep and cleanup tasks, accompanying the person do personal errands and perform other duties as, necessary.

**Work Schedule and Setting:**
- Part-time (24 hrs/wk), Monday through Saturday 7 - 9:00 am – 5:30 – 7:30 pm. Work at person’s home and various locations in his/her community. Must be willing to work weekends.

**Qualifications and Skills Requirement:**
- 18 years or older
- Certified in CPR and First Aid
- Clear criminal background history
- Valid driver’s license
- Current auto registration and required insurance
- Willing and able to carry out the services responsible for in the person’s person-centered Individual Support Plan
- Successfully completes pre-training or in-service training necessary to carry out the PCDS responsible for in the person’s person-centered Individual Service Plan
- Be a non-smoker

**Experience Working with Persons with Physical Disabilities:**
- Preferred.

**Languages:**
- Speaks, reads and writes English.

**Rate of Pay:** $14.00/hour

**References Required.**